

**Provisional Agenda for GCOOS Products and Services Committee Meeting**  
**26-27 April 2006; Biloxi, MS**  
**3 April 2006**

**26 April 2006**

0830 Coffee and Juice

Plenary Session with other GCOOS Committees

- 0900 Welcome, Introductions, Logistics (**Ann Jochens**, GCOOS Regional Coordinator)
- 0915 Introduction and Purpose of the Meetings (**Ray Toll**, Chair of GCOOS-RA Board)
- 0930 Introduction to the Global Ocean Observing System (GOOS) and Integrated Ocean Observing System (IOOS)—with a focus on the National Backbone (**Worth Nowlin**, GCOOS-RA Board)
- Questions and discussion
- 1000 Refreshment Break
- 1015 Overview of GCOOS (**Jan van Smirren**, GCOOS-RA Board)
- Questions and discussion
- 1100 Synopsis of GCOOS workshops, results, and actions (**Ann Jochens**)
- 1130 Roles of Private Sector in GCOOS (**Worth Nowlin**)
- 1200 Catered Lunch

Products and Services Committee Sessions (Reporter: **Worth Nowlin**)

Interim chair, **Russ Beard**, presiding

- 1300 Presentation of Terms of Reference and Charges to Committee—This includes suggested tasks to be worked on by the committee (**Nowlin**)
- Following discussion of the terms of reference given in the GCOOS-RA MoA, the following principal committee tasks will be suggested:
- Advise the Board and other GCOOS bodies regarding the development and dissemination of GCOOS products and services recommended by the Board or by specific sector workshops.
  - Suggest methods for obtaining user input and feedback on GCOOS products and services.
  - Advise the Board regarding approaches to meeting recommended production of products and services via pilot projects. (Likely to be principally intersessional activities.)
  - Suggest products and services of potential or known value to stakeholders; identification of users is critical. (This may be a secondary role in view of our use of specific sector workshops to identify priority observations and products.)
  - Suggest mechanisms for close communications between the Committee and the other two Committees and the two Councils.
  - Develop plan for close communications within the Committee itself.
  - Recommend additions to or changes in membership to provide coverage of stakeholder sectors.

- Review and provide comments on pertinent portions of the GCOOS Business Plan.

1345 Introduction and discussion of background materials

- Priorities for enhancements of the national backbone and for regional enhancements and additions as given in the first Business Plan—needs revision
- Priorities for products from HABSOS, Oil and Gas Industry, and IOOS Human Health workshops
- Pilot projects now under investigation by the Board

1415 Election of Chair

1430 Discussion of and decisions regarding Committee's foci and approach

1530 Refreshment break

1545 Continue meeting

1730 Adjourn for day 1

1800 Icebreaker at Sharon Walker's home

## **27 April 2006**

0700 Breakfast of committee chairs and reporters to compare notes

0830 Coffee and juice

0900 Committee meeting continues

1030 Refreshment Break

1045 Conclusions from the meeting

- Summary of recommendations to Board
- Final agreement on method of operation
- Suggestions of membership changes
- Other

1230 Adjourn Meeting

## **Post-meeting**

Chair & Reporter will prepare meeting minutes with recommendations to Board and action items with milestones. Chair will provide for reviews by committee members and submit to GCOOS Office for distribution to Board and posting to web.